

## Safer Policy & Performance Board Priority Based Report

**Reporting Period:** Quarter 2 – 1<sup>st</sup> July 2014 – 30<sup>th</sup> September 2014

### 1.0 Introduction

This report provides an overview of issues and progress against key service area objectives and milestones and performance targets during the second quarter of 2014/15; for service areas within the remit of the Safer Policy and Performance Board.

The report has been structured by the following key priorities for Safer PPB, as identified in the Directorate and Corporate Plans:

- Community Safety
- Safeguarding and Dignity (including Consumer Protection and Substance Misuse)
- Domestic Violence
- Drugs & Alcohol
- Environmental Health
- Risk & Emergency Planning

The way in which the Red, Amber and Green, (RAG), symbols have been used to reflect progress to date is explained in Appendix 2 at the end of this report.

### 2.0 Key Developments

There have been a number of developments within the Directorate during the second quarter which include:

#### **PUBLIC HEALTH**

##### **Alcohol Reduction**

Good progress has been made in implementing the alcohol Health & Wellbeing Board action plan. As part of the alcohol strategy development work, a refreshed action plan for 2014-15 has been developed and signed up to by all partners. The Public Health Annual Report has this year focused on alcohol and what we have achieved and an Alcohol Reduction Strategy has been written.

#### **POLICY, PLANNING & TRANSPORTATION**

##### **Traffic, Risk and Emergency Planning / H&S**

**CCTV:** The CCTV at Phoenix Park between Castlefields and Windmill Hill is now being monitored by the CCTV Control Room.

**Petitions related to highways works:** A number of petitions complaining about traffic issues at Halton Station Road, Parklands and Hale Village. These are being reported through the Environment & Urban Renewal Policy & Performance Board but in a couple of these locations it is creating a lot of requests that cannot be reasonably be implemented.

**Permits:** The preliminary work for implementing a Permit Scheme for street works (statutory undertakers' roadworks) has started but the actual implementation is awaiting new legislation which may not become available until the new year.

## **PREVENTION AND ASSESSMENT**

### **Safeguarding Inter Agency Policy, Procedure and Good Practice**

An updated Inter-Agency Policy, Procedure and Good Practice Guidance has been produced by the Integrated Adults Safeguarding Unit, in conjunction with members of Halton Safeguarding Adults Board. The document provides all agencies involved with safeguarding in Halton, with a practical and informative policy, which will ensure that procedures between statutory agencies are consistent across the whole of Halton. The policy was last produced in 2010, during this review of the policy the aim has been to revise all working practices to make sure the safeguarding process is clear and easy to follow.

## **COMMUNITY & ENVIRONMENT**

### **Anti-Social Behaviour (ASB)**

The first half of 2014 has seen an unprecedented reduction in ASB figures; this is the lowest they have been for over five years in Halton, totalling a 14.4% decrease on comparative figures for 2013. This reduction is being credited to robust structures and governance arrangements now in place, which enables effective communication between partners and good information sharing. All of this enables an enhanced picture of the underlying problems and more importantly a joined up, co-ordinated and responsive range of interventions in tackling the problems.

### **Domestic Abuse**

An increase in domestic abuse 'calls for service' has been seen as positive by the Halton Domestic Abuse Forum (HDAF), the multi-agency group formed to provide overall direction for tackling domestic abuse and sexual violence in Halton, due to the continued under-reporting of incidents. However, IDVA (Independent Domestic Violence Advice) and ISVA (Independent Sexual Violence Advice) referrals are down for the period, comparative to the same period last year. MARAC (Multi-Agency Risk Assessment Conferences) numbers are also down.

From July 1st 2014, the National charity 'Changing Lives' took up delivery of services to victims of domestic abuse and their families in Halton, including refuge provision and IDVA services. They will work with both men and women fleeing or living with domestic abuse to support them to stay safe and move on positively from abusive situations.

### **Partnership Tasking and Co-ordination**

Total crime reported over the period was 2,168 for Runcorn and 2,211 for Widnes; slightly down on the same period for 2013.

The Safer Partnership continues to work in a co-ordinated way to monitor trends, hot spots and seasonal changes impacting on crime and anti-social behaviour. Profiles of activity are built and observed over time and intervention is made as appropriate.

During the first half of 2014/15 a particular group of young people, known as 'D1' have been watched over and interventions by partners have been made. An escalation of behaviours in July resulted in two arrests being made. In addition to other punitive action a total of 18 warning letters have been issued to parents.

Two 'Staysafe' operations took place over the six-month period. These resulted in nine children being taken to the place of safety under the influence of alcohol and seven children being returned home direct to parents. 83 containers (bottles/cans) of alcohol were seized by officers during the operations.

### **Hate Crime and Community Tensions**

61 incidents of recorded hate crime occurred over the period. As a result of variations to reporting no comparative figures are available for the same period last year. While hate crime is a serious issue and convictions are sought where possible, it does not represent a high proportion of activity within the borough.

## **3.0 Emerging Issues**

### **PUBLIC HEALTH**

E-Cigarettes are an issue for the Borough. The Department of Health (DH) has not endorsed the product as a quit tool since they have varying amounts of nicotine, sometimes as much as a cigarette. At present, no one knows the prevalence of E-Cigarettes but in line with the national picture, our 4 week stop smoking quit rate has dropped since their introduction.

As part of the Council's no smoking policy, the smoking of E-Cigarettes or 'Vaping' as it also know, has been distributed and those members of staff looking to quit can access any of the available Stop Smoking services.

### **PREVENTION AND ASSESSMENT**

#### **The Care Act and Safeguarding**

The Care Act 2014 has been heralded as 'an historic piece of legislation that will make a difference to some of the most vulnerable people in society for many years to come'. The Act aims to put adult safeguarding on a statutory footing.

The main areas of safeguarding adults responsibilities contained within the Act are:

- Make safeguarding adults boards statutory;
- Make safeguarding enquiries a corporate duty for councils;
- Make serious case reviews mandatory when certain triggering situations have occurred and the parties believe that safeguarding failures have had a part to play;
- Place duties to co-operate over the supply of information on relevant agencies;
- Place a duty on councils to fund advocacy for assessment and safeguarding for people who do not have anyone else to speak up for them;
- Abolish, on human rights grounds, councils' power to remove people from insanitary conditions under section 47 of the National Assistance Act, albeit with recourse to the Public Health Act still possible for nearly the same outcome;

- Re-enact existing duties to protect people’s property when in residential care or hospital;
- Place a duty of candour on providers about failings in hospital and care settings, and create a new offence for providers of supplying false or misleading information, in the case of information they are legally obliged to provide.

An action plan has been developed to ensure that Halton is compliant and HSAB will monitor progress.

## **COMMUNITY & ENVIRONMENT**

There are no emerging issues to report for Community and Environment.

## **POLICY, PLANNING & TRANSPORTATION**

### **Traffic, Risk and Emergency Planning / H&S**

**Energy Costs:** In order to meet budget savings whilst dealing with increases in energy charges, hard decisions need to be made. It is likely that street lighting will need to be turned off or removed in areas previously not considered, such as independent footpaths and rear access ways. In order to reduce the impact of increasing energy bills, the use of low energy LEDs are being utilised when and where possible.

**LED Traffic Signals:** In order to reduce energy and maintenance costs a project is being investigated to convert some traffic signals to LED operation. All new installations are now LED, which is important as the number of installations will increase, particularly as a result of the Pinch Point schemes and the Mersey Gateway as they will become the Council’s responsibility for maintenance.

### **4.0 Risk Control Measures**

Risk control forms an integral part of the Council’s Business Planning and performance monitoring arrangements.

As such progress concerning the implementation of all high risk mitigation measures will be monitored in Quarter 2 and Quarter 4.

### **5.0 Progress against high priority equality actions**

Equality issues continue to form a routine element of the Council’s business planning and operational decision making processes. Additionally the Council must have evidence to demonstrate compliance with the Public Sector Equality Duty (PSED) which came into force in April 2011.


There have been no high priority equality actions identified in the quarter.

## 6.0 Performance Overview

The following information provides a synopsis of progress for both milestones and performance indicators across the key priorities that have been identified for Safer PPB, as stated in the Directorate and Corporate Plans.

### COMMISSIONING AND COMPLEX CARE

#### Key objectives and milestones

Ref	Milestones	Q2 Progress
CCC1	Conduct a review of Domestic Violence Services to ensure services continue to meet the needs of Halton residents	

#### Supporting Commentary

##### CCC1 Domestic Violence

This has now been completed with the commencement of the new Halton Domestic Abuse service on 1st July 2014.

##### Key Performance Indicators



None applicable to Safer Halton priorities

### PREVENTION AND ASSESSMENT

#### Key objectives and milestones

None applicable to Safer Halton priorities.

#### Key Performance Indicators

Ref	Description	Actual 2013/14	Target 2014/15	Quarter 2	Current Progress	Direction of Travel
<u>PA 3</u>	Percentage of VAA Assessments completed within 28 days (Previously PCS15) (Previously PA5 [12/13], PA8 [11/12])	87.69%	85%	85.3%		

#### Supporting Commentary

##### PA 3 Percentage of VAA Assessments completed within 28 days







We have exceeded the target.

### COMMUNITY AND ENVIRONMENT

#### Key objectives and milestones

None applicable to Safer Halton priorities.

## Key Performance Indicators

Ref	Description	Actual 2013/14	Target 2014/15	Quarter 2	Current Progress	Direction of Travel
<b><u>CE LI 13</u></b>	Residual household waste per household	624 Kgs	650 kgs	315.96 Kgs		
<b><u>CE LI 14</u></b>	Household waste recycled and composted	38.53%	40%	42.97		
<b><u>CE LI 16</u></b>	Municipal waste land filled	57.17%	60%	18.78%		
<b><u>CE LI 18</u></b>	Improved Local Biodiversity – Active Management of Local Sites	50.94%	54%	No data	N/A	N/A

### Supporting Commentary

**CE LI 13 Residual household waste per household:** This is a cumulative figure however, performance in Q2 is in line with the corresponding period from last year and early indications are that this target will be met.


**CE LI 14 Household waste recycled and composted:** Performance in Q2 is in line with the corresponding period from last year and early indications are that this target will be met.

**CE LI 16 Municipal waste land filled:** This is a cumulative figure and will change however, as a result of the introduction of new contractual arrangements for the treatment and subsequent diversion of waste from landfill, as reported in Q1, this target will be significantly exceeded.

**CE LI 20 Improved Local Biodiversity – Active Management of Local Sites:** Data gathered later in the year.

## PUBLIC HEALTH

### Key objectives and milestones

Ref	Milestones	Q2 Progress
<b>PH04</b>	Implement the alcohol harm reduction plan working with a range of providers including schools, focusing on preventive interventions and behaviour change to target the following vulnerable groups – pregnant women, women with babies and young people under 16 years. <b>March 2015</b>	

## Supporting Commentary

### Alcohol Harm Reduction Plan

Good progress has been made in implementing the alcohol Health & Wellbeing Being board action plan. As part of the alcohol strategy development work a refreshed action plan for 2014-15 has been developed and signed up to by all partners.

Work on preventative activities continues within Halton:

- An education campaign around alcohol and pregnancy is currently being developed.
- Halton midwives, health visitors & early years staff have been trained in Alcohol Information and Brief Advice (Alcohol IBA).
- Halton schools & college have been provided with alcohol awareness education sessions.
- The VRMZ mobile outreach bus and street based teams engage young people in hotspot areas 6 days a week and provide information, advice and guidance on alcohol to children and young people.

Staff working with Children and Young People (CYP) trained in alcohol Information and Brief Advice (Alcohol IBA).

### Key Performance Indicators

Ref	Description	Actual 2013/14	Target 2014/15	Quarter 2	Current Progress	Direction of Travel
PH LI 07 (SCS HH 1)	Admissions which are wholly attributable to alcohol AAF=1, rate per 100,000 population	947.5 (2013/14)	1,038	N/A	N/A	N/A

## Supporting Commentary

**PH LI 07 Alcohol admissions:** Data not yet available.

## POLICY, PLANNING & TRANSPORTATION

### Key objectives and milestones

None applicable under Safer Halton priorities.

### Key Performance Indicators

None applicable under Safer Halton priorities.

## **APPENDIX 1 – Financial Statements**



## COMMISSIONING & COMPLEX CARE DEPARTMENT

### Revenue Budget as at 30<sup>th</sup> September 2014

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	7,463	3,573	3,521	52
Premises	304	158	159	(1)
Supplies & Services	1,905	922	922	0
Carers Breaks	423	312	309	3
Transport	170	79	77	2
Contracts & SLAs	149	57	53	4
Payments To Providers	3,816	1,555	1,556	(1)
Emergency Duty Team	103	26	25	1
Other Agency Costs	795	320	312	8
<b>Total Expenditure</b>	<b>15,128</b>	<b>7,002</b>	<b>6,934</b>	<b>68</b>
<b>Income</b>				
Sales & Rents Income	-384	-202	-225	23
Fees & Charges	-173	-99	-72	(27)
CCG Contribution To Service	-810	-405	-374	(31)
Reimbursements & Grant Income	-663	-155	-156	1
Transfer From Reserves	-848	0	0	0
<b>Total Income</b>	<b>-2,878</b>	<b>-861</b>	<b>-827</b>	<b>(34)</b>
<b>Net Operational Expenditure</b>	<b>12,250</b>	<b>6,141</b>	<b>6,107</b>	<b>34</b>
<b>Recharges</b>				
Premises Support	192	80	80	0
Transport	436	218	218	0
Central Support Services	1,685	842	842	0
Asset Charges	76	38	38	0
Internal Recharge Income	-1,685	0	0	0
<b>Net Total Recharges</b>	<b>704</b>	<b>1,178</b>	<b>1,178</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>12,954</b>	<b>7,319</b>	<b>7,285</b>	<b>34</b>

### Comments on the above figures:

Net operational expenditure is £34,000 below budget profile at the end of the first quarter of the financial year.

Employee costs are currently £52,000 below budget profile. This results from savings made on vacant posts, specifically in relation to Mental Health and Day Services. These posts have now either been filled, or are in the process of being filled. It is therefore not anticipated that the spend

below budget profile will continue at this level for the remainder of the financial year, and will not impact on the 2015/16 budget year.

Income is below target to date. There is an anticipated shortfall on Fees & Charges income due to the temporary closure and refurbishment of a homeless facility. Additionally, income received from the Clinical Commissioning Group is projected to be below target. This income relates to Community Health Care funded packages within Day Services and the Supported Housing Network. The income received is dependent on the nature of service user's care packages, and is out of the direct control of the service. This shortfall is partly offset by an over-achievement of trading income from Day Services ventures, which is reflected in income above target to date of £23,000 for Sales and Rents.

At this stage in the financial year, it is anticipated that a balanced budget overall will be achieved for the year. Whilst income is projected below target, this will be offset by in-year savings in other areas, principally staff turnover savings, Day Services trading income, and the Bredon respite contract.

### **Capital Projects as at 30th September 2014**

	2014/15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
ALD Bungalows	100	0	0	100
Lifeline Telecare Upgrade	100	0	0	100
Halton Carer's Centre Refurb.	50	10	10	40
Section 256 Grant	55	0	0	55
Community Capacity Grant	216	0	0	216
<b>Total Spending</b>	<b>521</b>	<b>10</b>	<b>10</b>	<b>511</b>

## **PREVENTION & ASSESSMENT DEPARTMENT**

### **Revenue Budget as at 30th September 2014**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (underspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	6,510	3,230	3,166	64
Other Premises	63	21	18	3
Supplies & Services	1,044	75	76	(1)
Aids & Adaptations	113	67	80	(13)
Transport	8	4	5	(1)
Food Provision	28	14	15	(1)
Other Agency	23	10	11	(1)
	885	0	0	0
<b>Transfer to Reserves</b>				
Contribution to Complex Care Pool	17,971	7,734	7,733	1
<b>Total Expenditure</b>	<b>26,645</b>	<b>11,155</b>	<b>11,104</b>	<b>51</b>
<b>Income</b>				
Other Fees & Charges	-232	-116	-127	11
Reimbursements & Grant Income	-1,007	-68	-74	6
Transfer from Reserves	-2,485	0	0	0
Capital Salaries	-39	0	0	0
Government Grant Income	-155	-125	-125	0
CCG Contribution to Service	-520	-412	-415	3
<b>Total Income</b>	<b>-4,438</b>	<b>-721</b>	<b>-741</b>	<b>20</b>
<b>Net Operational Expenditure</b>	<b>22,207</b>	<b>10,434</b>	<b>10,363</b>	<b>71</b>
<b>Recharges</b>				
Premises Support	221	111	111	0
Asset Charges	210	0	0	0
Central Support Services	1,980	942	942	0
Internal Recharge Income	-419	0	0	0
Transport Recharges	50	22	25	(3)
<b>Net Total Recharges</b>	<b>2,042</b>	<b>1,075</b>	<b>1,078</b>	<b>(3)</b>
<b>Net Departmental Total</b>	<b>24,249</b>	<b>11,509</b>	<b>11,441</b>	<b>68</b>

### **Comments on the above figures:**

In overall terms, the Net Operational Expenditure for the second quarter of the financial year is £67,000 under budget profile excluding the Complex Care Pool.

Employee costs are currently showing £64,000 under budget profile. This is due to savings being made on vacancies within the department, in particular Care Management. Some of these vacancies have been advertised and are expected to be filled in the coming months, however if not appointed to the current underspend will continue to increase beyond this level.

Expenditure on Aids and Adaptations is £13,000 over budget profile in the second quarter. Aids and Adaptations continue to be a pressure area as more people are supported within their own homes.

Overall income has for the second quarter, over achieved by £20,000. Lifeline income is £11,000 higher than anticipated at budget setting time, however this is offset by an increase in transport recharges of £3,000 for diesel, vehicle repairs, tyres and casual hire. This trend is expected to continue for rest of the financial year.

A detailed analysis of the Complex Care Pool is shown below:

## **COMPLEX CARE POOL**

### **Revenue Budget as at 30<sup>th</sup> September 2014**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Intermediate Care Services	3,491	1,317	1,309	8
End of Life	192	103	103	0
CHC Assessment Team	255	0	0	0
Sub Acute	1,788	873	868	5
Joint Equipment Store	532	202	202	0
Intermediate Care Beds	596	94	94	0
Adult Care:				
Residential & Nursing Care	20,146	8,413	8,369	44
Domiciliary & Supported Living	9,854	4,830	4,800	30
Direct Payments	3,293	2,018	2,180	(162)
Day Care	457	202	194	8
<b>Total Expenditure</b>	<b>40,604</b>	<b>18,052</b>	<b>18,119</b>	<b>(67)</b>
<b>Income</b>				
Residential & Nursing Income	-4,920	-2,567	-2,625	58
Community Care Income	-1,552	-563	-578	15
Direct Payments Income	-189	-102	-97	(5)
Other Income	-285	-285	-285	0
CCG Contribution to Pool	-12,784	-6,423	-6,423	0
Reablement & Section 256 Income	-2,903	-378	-378	0
<b>Total Income</b>	<b>-22,633</b>	<b>-10,318</b>	<b>-10,386</b>	<b>68</b>
<b>Net Divisional Expenditure</b>	<b>17,971</b>	<b>7,734</b>	<b>7,733</b>	<b>1</b>

### **Comments on the above figures:**

The overall net expenditure budget is £1,000 under budget profile at the end of the second quarter.

Intermediate Care Services includes spend for the Therapy & Nursing Teams, Rapid Access Rehabilitation and Reablement. A number of invoices relating to Intermediate Care Services for the period have not yet been received so close monitoring will be undertaken throughout the next quarter to ascertain an accurate position moving forward.

The number of clients in receipt of residential & nursing social care from April this year has increased by 1%. The number of clients in receipt of domiciliary social care (including supported living) from April this year has decreased by 5%, this is due in part, to 38 clients moving to Direct Payments.

The number of clients in receipt of a Direct Payment has substantially increased in the first half of the year and this is due to the renegotiation of the Domiciliary Care contracts. Clients who were receiving domiciliary care have now opted to take a Direct Payment and new clients who have never received a package of care taking the option of a Direct Payment. The increase is expected to continue into the next quarter and this should result in a further reduction in the numbers for domiciliary care.

Due to expenditure by nature, being volatile and fluctuating throughout the year depending on the number and value of new packages being approved and existing packages ceasing trends of expenditure and income will be scrutinised in detail throughout the next quarter of the year to ensure a balanced budget is achieved at year-end and in order to identify pressures that may affect the budget in the short to medium term.

The budgets across health and social care have been realigned to reflect the expenditure and income in the previous year.

### **Capital Projects as at 30<sup>th</sup> September 2014**

	2014/15 Capital Allocation £000	Allocation To Date £000	Actual Spend To Date £000	Allocation Remaining £000
Disabled Facilities Grant	500	250	149	351
Energy Promotion	12	6	6	6
Stair lifts (Adaptations Initiative)	250	125	119	131
RSL Adaptations (Joint Funding)	200	100	89	111
<b>Total Spending</b>	<b>962</b>	<b>475</b>	<b>357</b>	<b>605</b>

## **PUBLIC HEALTH DEPARTMENT**

### **Revenue Budget as at 30<sup>th</sup> September 2014**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (underspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	1,718	866	812	54
Supplies & Services	152	53	47	6
Other Agency	20	20	17	3
	5,682	2,200	2,200	0
<b>Contracts &amp; SLA's</b>				
Transfer to Reserves	707	0	0	0
	<b>8,279</b>	<b>3,139</b>	<b>3,076</b>	<b>63</b>
Total Expenditure				
<b>Income</b>				
Other Fees & Charges	-49	-34	-30	(4)
Sales Income	-26	-20	-18	(2)
Reimbursements & Grant Income	-3	0	0	0
Government Grant	-8,749	-2,187	-2,187	0
Transfer from Reserves	-200	0	0	0
	<b>-9,027</b>	<b>-2,241</b>	<b>-2,235</b>	<b>(6)</b>
Total Income				
<b>Net Operational Expenditure</b>	<b>-748</b>	<b>898</b>	<b>841</b>	<b>57</b>
<b>Recharges</b>				
Premises Support	50	25	25	0
Central Support Services	2,135	230	230	0
Transport Recharges	25	9	9	0
<b>Net Total Recharges</b>	<b>2,210</b>	<b>264</b>	<b>264</b>	<b>0</b>
	<b>1,462</b>	<b>1,162</b>	<b>1,105</b>	<b>57</b>
Net Departmental Total				

#### **Comments on the above figures:**

In overall terms, the Net Operational Expenditure for the second quarter of the financial year is £57,000 under budget profile.

Employee costs are currently £54,000 under budget profile. This is due to savings being made on vacancies within the department. Some of the vacant posts, specifically in relation to trading standards have now been filled, therefore it is not anticipated that this underspend will increase throughout the remainder of the financial year.

**COMMUNITY & ENVIRONMENT DEPARTMENT**

**Revenue Budget as at 30 September 2014**

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000
<b><u>Expenditure</u></b>				
Employees	12,471	6,046	6,070	(24)
Other Premises	1,453	739	701	38
Supplies & Services	1,546	818	784	34
Book Fund	192	118	116	2
Promotional	9	4		4
Other Hired Services	1,259	503	482	21
Food Provisions	701	335	328	7
School Meals Food	1,914	696	678	18
Transport	55	27	11	16
Other Agency Costs	652	95	87	8
Waste Disposal Contracts	5,012	1,433	1,456	(23)
Leisure Management Contract	1,467	618	660	(42)
Grants To Voluntary Organisations	333	153	149	4
Grant To Norton Priory	222	111	113	(2)
Rolling Projects	25	13	13	0
Capital Financing	19	0	0	0
<b>Total Spending</b>	<b>27,330</b>	<b>11,709</b>	<b>11,648</b>	<b>61</b>
<b><u>Income</u></b>				
Sales Income	-2,199	-1,085	-1,017	(68)
School Meals Sales	-2,049	-798	-822	24
Fees & Charges Income	-2,766	-1,478	-1,393	(85)
Rents Income	-187	-147	-153	6
Government Grant Income	-31	-13	-13	0
Reimbursements & Other Grant Income	-516	-191	-204	13
Schools SLA Income	-82	-80	-83	3
Room Hire Income	-121	-52	-62	10
School Meals Other Income	-2,935	-277	-317	40
Rolling Projects	-25	-25	-25	0
Meals On Wheels	-192	-81	-76	(5)
Catering Fees	-225	-83	-50	(33)
Capital Salaries	-53	-26	-27	1
Transfers From Reserves	-27	0	0	0
<b>Total Income</b>	<b>-11,408</b>	<b>-4,336</b>	<b>-4,242</b>	<b>(94)</b>
<b>Net Controllable Expenditure</b>	<b>15,922</b>	<b>7,373</b>	<b>7,406</b>	<b>(33)</b>
<b><u>Recharges</u></b>				
Premises Support	2,048	1,046	1,048	(2)
Transport Recharges	2,393	782	807	(25)
Departmental Support Services	9	0	0	0
Central Support Services	3,149	1,612	1,613	(1)
Asset Charges	3,197	0	0	0
HBC Support Costs Income	-357	-357	-357	0
<b>Net Total Recharges</b>	<b>10,439</b>	<b>3,083</b>	<b>3,111</b>	<b>(28)</b>
<b>Net Departmental Total</b>	<b>26,361</b>	<b>10,456</b>	<b>10,517</b>	<b>(61)</b>

### **Comments on the above figures:**

The net budget is £61,000 over budget profile at the end of the second quarter of 2014/15.

At the midpoint of the year employee's expenditure is over budget profile by £23,500. Spending on agency staffing in open spaces and waste management continues, covering absences and vacancies but spending is not at the same level as the last quarter nor the previous year. The other main cause of the overspend is due to savings targets including premium pay of £28,200.

Other premises and supplies & services expenditures are collectively currently £72,000 under budget at this stage. There are various reasons for this such as advertising, uniforms, hired services, rates, utility bills and equipment all being lower than expected at this point of the year.

Waste Disposal Contracts are expected to overspend throughout the year. In recent years Halton has successfully increased the amount of waste recycled however this now results in a recycling bonus payment at the end of the financial year. The amount of which is as yet unknown however it was £103,000 for 2013/14 and so it can be anticipated a similar amount will be due at the end of this financial year. The department will strive to ensure the additional costs are met within its overall budget if possible, if not, underspends within the Directorate will have to be used to ensure an overall balanced budget is achieved.

Sales, fees & charges and catering fees across the Department continue to struggle against set targets. The social club in the stadium has now closed and due to the opening of Pure Gym, membership to the Stadium fitness gym has declined. Expenditure budgets have been adjusted where possible to alleviate the problem and reduce income targets. The main areas struggling are stadium bars, open spaces non contracted works and playing fields and some lettings for community centres.

### **Capital Projects as at 30 September 2014**

	2014/15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
Stadium Minor Works	30	15	6	24
Widnes Recreation Site	2,515	1,258	1,043	1,472
Children's Playground Equipment	79	15	4	75
Upton Improvements	63	35	34	29
Crow Wood Play Area	13	0	0	13
Runcorn Hill Park	311	236	233	78
Runcorn Cemetery Extension	9	0	0	9
Cremators Widnes Crematorium	396	198	105	291
Open Spaces Schemes	189	130	138	51
Playground Third Party Funding	340	17	17	323
Litter Bins	20	0	0	20
<b>Total Spending</b>	<b>3,965</b>	<b>1,904</b>	<b>1,580</b>	<b>2,385</b>



## POLICY, PLANNING & TRANSPORTATION

### Capital Projects as at 30<sup>th</sup> September 2014

	2014/15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
<b><u>Local Transport Plan</u></b>				
<b>Bridges &amp; Highway Maintenance</b>				
Bridge Assessment, Strengthening & Maintenance	1,114	250	147	967
Road Maintenance	1,388	400	337	1,051
<b>Total Bridge &amp; Highway Maintenance</b>	<b>2,502</b>	<b>650</b>	<b>484</b>	<b>2,018</b>
<b>Integrated Transport</b>	<b>1,020</b>	<b>50</b>	<b>34</b>	<b>986</b>
<b>Total Local Transport Plan</b>	<b>3,522</b>	<b>700</b>	<b>518</b>	<b>3,004</b>
<b><u>Halton Borough Council</u></b>				
Street lighting – Structural Maintenance	200	50	40	160
Risk Management	120	30	27	93
Fleet Replacement	1,121	500	483	638
<b>Total Halton Borough Council</b>	<b>1,441</b>	<b>580</b>	<b>550</b>	<b>891</b>
<b><u>Grant Funded</u></b>				
Surface Water Management Grant	195	1	0	195
Mid Mersey Local Sustainable Transport	399	5	4	395
<b>Total Grant Funded</b>	<b>594</b>	<b>6</b>	<b>4</b>	<b>590</b>
<b><u>Local Pinch Point Fund</u></b>				
A558 Access Improvements	<b>2,253</b>	<b>130</b>	<b>126</b>	<b>2,127</b>
<b>Total Capital Programme</b>	<b>7,810</b>	<b>1,416</b>	<b>1,198</b>	<b>6,612</b>




Repairs and maintenance on the Silver Jubilee Bridge have been postponed until the summer holidays to avoid excess traffic congestion regarding the construction of the Mersey Gateway. Costs should reflect this from quarter 3 onwards.

The programme of spend regarding surface water management is dependent on uptake by members of the public. This in turn is affected by local weather conditions.

Contracts have recently been signed regarding the A558 improvements, works have now started and costs should begin to show from the next quarter.




## APPENDIX 2 – Explanation of Symbols

Symbols are used in the following manner:

Progress		<u>Objective</u>	<u>Performance Indicator</u>
Green		Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.	<i>Indicates that the annual target <u>is on course to be achieved</u>.</i>
Amber		Indicates that it is <u>uncertain or too early to say at this stage</u> , whether the milestone/objective will be achieved within the appropriate timeframe.	<i>Indicates that it is <u>uncertain or too early to say at this stage</u> whether the annual target is on course to be achieved.</i>
Red		Indicates that it is <u>highly likely or certain</u> that the objective will not be achieved within the appropriate timeframe.	<i>Indicates that the target <u>will not be achieved</u> unless there is an <u>intervention or remedial action</u> taken.</i>

### Direction of Travel Indicator

Where possible performance measures will also identify a direction of travel using the following convention

Green		Indicates that <b>performance is better</b> as compared to the same period last year.
Amber		Indicates that <b>performance is the same</b> as compared to the same period last year.
Red		Indicates that <b>performance is worse</b> as compared to the same period last year.
N/A		Indicates that the measure cannot be compared to the same period last year.